



2025 AMC's Engaged KNOW BEFORE YOU GO

2025 AMCs Engaged is just around the corner, and we're thrilled that you'll be joining us in Savannah. As an AMCI partner, you play a crucial role in our community, and we appreciate the commitment and support you provide to AMCI and our members.

Before you arrive, take a moment to review the information below. It will help you make the most of your valuable time at the meeting:

- Schedule highlights: Familiarize yourself with the event [schedule](#), [general sessions](#) and networking opportunities.
- Networking tips: Our members value the opportunity to connect with others in the industry and partners. Prepare to engage with fellow attendees, share experiences, and build meaningful connections.
- Your unique contribution: Consider how your expertise can enhance the overall experience for everyone.

We look forward to welcoming you to Savannah and creating an unforgettable event together!

VENUE

[The DeSoto Savannah](#)

15 E Liberty

Savannah, GA 31401

Phone: (866) 810-5325

TRANSPORTATION

GROUND TRANSPORTATION: The DeSoto Hotel is approximately 20 minutes from the Savannah/Hilton Head International Airport (SAV) Taxis and Uber/Ride Shares are available.

PARKING: The DeSoto offers valet parking for hotel guests on a first-come, first-served basis. A current rate of \$48.00 (plus tax) per vehicle per vehicle (clearance is 6'2").

WHAT TO PACK/WEATHER

Savannah average temperatures in July tend to be in the low-mid-90s during the day and mid-70s at night. Meeting rooms tend to be cool (70 degrees). Be sure you pack layers to stay comfortable while in the hotel and transitioning to the outdoors. For an up-to-date, detailed weather forecast, please visit [The Weather Channel](#).



SUGGESTED ATTIRE

Business Casual

- Khakis/Slacks/Jean
- Collared shirts, blouses
- Dresses
- Seasonal sport coat or blazer (optional)
- Please no athletic wear

SEE WHO'S COMING

Want to see who's attending? [Click here](#) and log in for a full attendee roster. It will be located near the top of the page. The final registration list will be made available a week before the event on the AMCI website. **REMINDER** – *AMCI does not sell lists. If you are solicited, please do not respond. We encourage you to report phishing if you receive an email.*

REGISTRATION

Prior to the meeting, you will receive a separate email from AMCI with a QR code/link for your meeting badge. **It is important to bring the email with you as we will be using it to generate your meeting badge.**

TRANSPORTATION FOR MONDAY NIGHT

Visit Savannah will provide a shuttle service to the Savannah Convention Center for Monday night's reception and accreditation recognition. It is a short ride across the river.

SHIPPING

Ship to the hotel as listed below and ensure that you have shipped any collateral and display items **to your attention** to pick up at the hotel. Packages should arrive 5 days or less prior to the conference.

[Guest Name]
The DeSoto Savannah
15 E Liberty
Savannah, GA 31401
Hold for July XX (arrival date)

MEETING APP

Stay connected at AMCs Engaged – **Download the App!** To get the most out of your AMCs Engaged experience, be sure to download the **AMC Institute Events** app from the **Apple App Store** or **Google Play Store**.

This is the **ONLY** way to access the full program schedule, view event details and updates in real time and connect with fellow attendees. Contact us if you need assistance accessing the app – info@amcinstitute.org



EXHIBITING

If you've pre-arranged a shared table space, here's what you need to know:

- **Table Setup:** Your table will be labeled with your company name. Each table is 6 feet long and will be draped with a tablecloth provided by the venue.
- **AV & Power:** If you require AV equipment or power access, please coordinate directly with the venue in advance of the meeting.
- **Setup & Breakdown Times:**
 - Setup: After 6:00 PM on Sunday, July 20, or before registration opens at 7:30 AM on Monday, July 21
 - Breakdown: After 3:00 PM on Tuesday, July 22
- **Security Reminder:** Neither AMCI nor the venue is responsible for any items left unattended at your table. Please avoid leaving valuables if you are not present.
- **Best Times to Engage:** Be sure to staff your table during networking breaks – these are ideal opportunities to connect with attendees and maximize visibility.

SAVANNAH TOUR

Visit Savannah will host an optional city tour after the closing general session on July 22. If you did not sign up during the registration process and would like to attend, please email us at info@amcinstitute.org or stop by the registration desk and let us know. Remember, if you registered to attend, please do not be a no-show.

NETWORKING



- **Connect & Win**
 - Make networking easy – and fun! Use the **A2Z Leads™ app** to scan QR codes on attendee badges and save your contacts in one place for easy follow-up.
 - Each time you scan an AMC badge, they'll be entered to win great prizes like gift cards, hotel stays and more – all donated by our generous partners. Winners will be announced at the Closing Reception.
 - Getting started:
 - Look for the **App Activation Code** in your inbox about a week before the meeting.
 - Download the **A2Z Leads™ app** from the Apple App Store or Google Play Store.
 - Enter your code and start scanning at AMCs Engaged!
- **AMCI Connect Lunch**
 - On Day 2, join us for a unique networking lunch designed by AMCI Industry Partners. Attendees will be seated at themed tables led by facilitators to spark



engaging conversations around AMC trends, challenges, and innovations – with a few fun icebreakers thrown in to keep things lively!

- Instructions will be provided with your badge at registration.

PROGRAM GUIDE

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CONTINUING EDUCATION

You can earn up to 10 CEUs towards obtaining or maintaining your Certified Association Executive (CAE) designation by attending the Annual Meeting. AMC Institute attendees must self-report their CAE credits to ASAE directly following the event.

STAY CONNECTED

Please use the hashtag **#AMCsENGAGED25** on social media so that we can share conversations, information, and experiences before, during and after the Annual Meeting.

POST MEETING SURVEY

Check your email following the meeting to complete the post conference survey and let us know your thoughts and improve future events.

THANK YOU

On behalf of the AMC Institute staff and leadership, thank you for your attendance! If you have any questions, please reach out to a member of the AMC Institute team. We look forward to seeing you in Savannah!



THANK YOU TO OUR 2025 EVENT SPONSORS

